Transitions LifeCare	Program Support – Time Log
Raleigh, North Carolina	

Codes for log:

A201 - Team Meeting A220 - Office Assignment

A222 - Speakers Bureau

A223 - Fundraising

G203 - Bereavement Support

G224 – Puppet Show

1. Date	2. Code	3. Travel Time (Round Trip) (Record in hours and minutes) HOURS MINUTES		4. Activity Time (Record in hours and minutes) HOURS MINUTES		5. Miles (Round Trip)
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Volunteer Name (Please Print)	Volunteer Signature and Date			
Approved	Date			
Data Entry By	 Date			